



2022 System-Wide Conference Orlando, Florida • July 31-August 4

AEA 2022 SYSTEM-WIDE CONFERENCE COVID-19 Policy

COVID-19 Safety Acknowledgment – Liability Waiver and Release of Claims

The Association of Extension Administrators (AEA) will follow all relevant protocols and CDC guidelines provided by the Florida Department of Public Health. AEA has also worked closely with the Renaissance Orlando at SeaWorld to comply with their protocols to ensure all participants have the added confidence of industry leading hygiene practices created to keep us safe.

As such, AEA has put in place precautionary measures aimed at preventing and reducing the spread of COVID-19 among attendees of the AEA 2022 System-wide Conference; however, AEA cannot guarantee that you (or those you come in close contact with) will not become infected with COVID-19 during the Conference.

Therefore, while participating in this Conference, social distancing, and face coverings are highly recommended to reduce the risks of exposure to COVID-19. Because COVID-19 is contagious and is spread mainly from person-to-person contact, AEA has put in place the following preventative measures to reduce the spread of COVID-19:

1. Verification of full COVID vaccination. This verification must be uploaded to the <https://form.jotform.com/221927234420146> online portal no later than July 28, 2022.
 - a. The second injection must be greater than 2 weeks to be considered fully vaccinated.
 - b. Booster doses are highly recommended and should be uploaded to the <https://form.jotform.com/221927234420146> online portal as stated above.
2. If you do not have the booster or have a valid medical exemption and cannot take the COVID-19 vaccine, you will be allowed to attend the conference. You must have 3 negative antigen tests prior to your arrival (*most campuses provide this service free to faculty, staff and students; at home tests will not be accepted*).
 - a. Your medical exemption and test results must be uploaded to the <https://form.jotform.com/221927234420146> online portal no later than July 28, 2022.
 - b. You must have test results uploaded and verified prior to receiving your conference registration materials
3. Please bring a paper copy of test results as a backup.
4. All participants will have to sign a [Liability Waiver and Release of Claims](#). These forms must be uploaded to <https://form.jotform.com/221927234420146> online portal no later than July 28, 2022.
5. All attendees must pass a daily temperature check prior to entering the meeting rooms where AEA activities are being held.
6. All participants should self-monitor for signs and symptoms for COVID-19 while attending the Conference. An electronic form will be sent to you every morning from the <https://form.jotform.com/221927234420146> portal.

7. If you experience any COVID-19 symptoms during the Conference, please **do not** attend any sessions or AEA sponsored activities.
8. Please come to the sessions/events early and bring your patience along with your daily pass from <https://form.jotform.com/221927234420146>. You will be provided with a daily ribbon to attach to your name badge.
9. We are recommending no more than two persons per sleeping room in the hotel.

Pursuant to the preceding, AEA cannot and does not guarantee that Conference attendees, guests, volunteers, partners, or others in attendance will not become infected with COVID-19. We anticipate that each attendee understands that there is implied risk when gathering in large groups, in accordance with the guidelines set by the CDC.

As the state of medical knowledge is ever evolving, individuals who fall within any of the categories below should **not** participate in the Conference,

1. Individuals who feel sick in any way or individuals who feel at significant or greater risk of more serious illness if they contract COVID-19;
2. Individuals who currently or within the past fourteen (14) days have experienced any symptoms associated with COVID-19, which include fever, cough, and shortness of breath among others; and
3. Individuals who believe that they may have been exposed to a confirmed or suspected case of COVID-19 and as a result:
 - a. Have been diagnosed with COVID-19;
 - b. Have not been cleared as non-contagious by state or local public health authorities; or, the health care team responsible for their treatment.
 - c. Have been tested but have not received a negative test result.

In May 2021, Governor Ron DeSantis issued an executive order ceasing all local COVID-19 restrictions, including local mask mandates. Also, Governor DeSantis and the Florida Department of Health has taken the position that vaccine documentation cannot be required for participation in events/activities under Florida law, Section 381.00316. However, this subsection does not otherwise restrict businesses from instituting screening protocols consistent with authoritative or controlling government-issued guidance to protect public health. Therefore, it is strongly encouraged, but not required, that face masks be worn inside buildings. Also, temperature checks will be conducted daily and all participants will receive a colored ribbon each day of the conference upon successfully completing your daily temperature check.

As a Conference attendee, you have a duty to self-monitor for signs and symptoms of COVID-19 and contact Albert Essel, AEA's Executive Administrator, (Phone: 336-965-2270 or Email: aeessel@ncat.edu) if you experience symptoms of COVID-19 within 14 days after participating in the Symposium.

If you have any questions or concerns, please contact De'Shoin A. York, Chair, AEA System-wide Conference COVID-19 Policy Committee, (Phone: 225-771-2582 or Email: deshoin_york@suagcenter.com)